

EJ IWG Strategy and Implementation Committee Meeting

February 8, 2017, 10:30am – 11:30am

Teleconference: Ex. 6 - Personal Privacy

MEETING GOALS: To discuss action items from Jan. 25 meeting and FY 17 Activities

AGENDA

- 10:30am Roll Call/Welcome
- 10:35 Recap of Jan. 25 2017 Meeting and Updates/ Notes in Jeanine's 1-25 email
- Sr. Rep Transition
 - Max.Gov Training Sessions are being scheduled
 - Provide MAX.GOV reminder on EJ IWG monthly agenda
 - NEJAC Questions
- 10:40 Draft FY 16 Framework for Collaboration Accomplishments Report
- Status of incoming edits/Due Feb. 13
 - Revise Draft and Finalize
 - Post Report- Mid/Late February
- 10:45 Draft (Internal) FY 17 Framework for Collaboration Priorities
- Circulate SOPs to Committee Chairs
 - Dedicate a meeting to adding deliverables to our FY 17 Priorities/cross-fertilization
- 10:55 NEJC Face-to-Face Meeting
- Agenda/Purpose/Select a Date/EJ IWG Sessions/Celebration?
- 11: 05 FY 17 Meetings
- Feb. 16: Lead Disparities /Draft Agenda
- March 16: Women's Health Community Spotlight/Select a speaker
- April 20 (Earth Day)
- Spring 2017: New Administration/EJ IWG Sr. Reps Meet & Greet
- TBD: Strategic Planning Session
- 11:15 EJ IWG Presentation at Mustafa Farewell

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Next Steps/Future Topics

- EJ IWG Duties in Performance Standards
- Increasing membership in EJ IWG committees
- Tracking Progress

Team Members

- o Cynthia Ferguson (DOJ/Co-chair)
- o Marsha Minter (EPA/Co-chair)
- o Evelyn Britton (GSA)
- o Cheryl Kelly (DOI)
- o Jeanine Finley (EPA)

Next meeting

2 and 4th Wednesdays @ 10:30am

Pending Tasks

Charter Revisions/Focus Areas

SOPs (Community Spotlight, Concept/Concurrence, Succession)

Cross Cutting Issues (Climate equity terminology)

Analysis of Accomplishment Reports/Strategic Plans

Tracking Framework Deliverables/EOY Progress Template

Monthly Meetings (Issue Specific i.e. youth, lead, Committee Chairs)

MAX.GOV

Agency EJ Missions

Reflections/Lessons Learned from former IWG members (Nov. Meeting)

International